



Anti-Money Laundering Regulations (“AML”)

Private Individual as Sole Client or one of Two or more Joint Clients

We will need the following information/documents by email in order to comply with AML:

➤ **Information:**

- Your full name and your mail and physical addresses.

➤ **Documents:**

- A copy of the part of your photo ID¹ (either passport or photo driving licence) showing your likeness and the document ID.
- Copies of **one document** specified below from each of **two different organisations** in the list (dated within the last 3 months) showing your personal name and address:

ORGANISATION	DOCUMENT ²
Utility company	Invoice
Local authority	Council Tax invoice
HMRC	Correspondence or Notice
Bank/Credit Card company	Statement

For example, you could provide 2 utility invoices from different utility organisations OR 1 utility invoice and 1 item of HMRC correspondence.

➤ **Agreement:**

- Your agreement by email to let us see the originals of the supplied copy documents on request.

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¹ Please do not send original photo ID by post under any circumstances

² If you choose to provide HMRC and/or Bank/Credit Card items, please obscure financial information